



Dear Greentree Village Community Residents:

## WELCOME

We, the Greentree Village Community Association Board of Directors (Board) and your neighbors, would like to welcome you to the Greentree Village Community. We are confident you will find Greentree Village a very friendly, considerate and environmentally strong community.

Greentree Village is a tree-lined community of 124 town homes and is an ideal location to live for both professionals and families. The area provides a quiet and comfortable venue to relax and enjoy a country-like setting while still being close to the metropolitan area. Greentree Village has a great park right across the street and community activities for all children. It is located in West Springfield, Virginia between Old Keene Mill Road and Sydenstricker, off Field Master Drive on Silvervine Lane. It is convenient to many shopping areas in both Burke and Springfield. Greentree Village is a wonderful place to live and our largest asset is the people who live here. Our friendly and concerned residents take pride in their community, both through our volunteer programs and through the dedication of our Board of Directors.

The Board is made up of seven (7) directors who must be association members (owners). The Board positions are filled by means of an election process, which takes place after the Annual Meeting in October for a term of three (3) years. Any member in good standing is welcome to run for an open position on the Board. The Board of Directors elects the officers; President and Vice President. Directors' duties and powers are outlined in the Association's By-laws, Amendments and Resolutions. The Board is given the responsibility to manage all the business affairs of the Association. The Board must make decisions and take steps concerning violations, oversee maintenance of the common areas, review, approve or deny architectural applications for changes to homeowner property, decide what actions to take concerning overdue association assessments, and take actions to secure a well-maintained and safe neighborhood.

An elected Board of Director has a fiduciary responsibility to take appropriate action to uphold the common interests of the community and administer the affairs of the Association. The Board of Directors meets monthly for a regular business meeting. The meeting is held at a location posted on the Community Bulletin Board on the second Wednesday of each month. Notices are posted three (3) days in advance and all residents are welcome and are encouraged to attend the regularly scheduled Board meetings. Traditionally, the Board has chosen to hold an open forum at the end of each meeting. This is intended to give all those attending the meeting a chance to ask questions, or voice an opinion concerning the association.

The Board of Directors and its Officers are obligated to run the Association according to its recorded legal documents: Articles of Incorporation, Declarations of Covenants, Conditions and Restrictions, By-laws and all recorded legal Amendments and Resolutions. Each homeowner should be familiar with the content of their Homeowners Disclosure and Residential

Information Manual, which is periodically updated. If you have misplaced your book or you are missing any documents, please contact our Secretary for replacements either through our mailing address or by emailing at [secretary@greentreevillage.net](mailto:secretary@greentreevillage.net). You can also download “new” documents from our web site at [www.greentreevillage.net](http://www.greentreevillage.net).

If you require any clarification to the legal recorded documents of the Association, please contact the appropriate Board of Director for assistance.

We would like to again thank all the Volunteers and Directors that have joined the Greentree Village Community Association. These dedicated residents are unconditionally committed to the preservation of our community and to the concerns of our residents. We want to thank them for their efforts, insights and leadership in keeping Greentree Village a safe and outstanding place to live.

We also would like to thank our past Board Members for their unprecedented roles and dedication. While some Directors’ personal obligations have forced them to leave their positions, they deserve special recognition for their perseverance. We want to thank you for the incredible energy and commitment you have provided Greentree Village during your time on the Board and especially your double duties. Thank you for being decent and committed, and well-respected friends and mentors.

We urge you to attend the Regular Meetings on the [second Wednesday of every month](#). Your participation and concerns are most important to this community.

We welcome your comments and concerns. You may email us at [info@greentreevillage.net](mailto:info@greentreevillage.net) or by contacting a specific Community Director either by telephone or email, which can be found in the listing for the Board of Directors or on our web site.

Thank you and we look forward to serving you and the community.

*Greentree Village Community Association*

*Nonie Stager*

President  
Greentree Village Community Association

**P.O. Box 2662  
Springfield, VA 22152-0662  
703.650.9500 Phone  
703.644.0504 Fax  
[www.greentreevillage.net](http://www.greentreevillage.net)  
[info@greentreevillage.net](mailto:info@greentreevillage.net)**