



P.O. Box 2662
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ARCHITECTURAL CHANGE REQUEST (ACR) FORM

Date: _____ Expected Completion Date: _____

Lot No. _____ Phone: _____

Address: _____

Work To Be Performed: _____

Architectural Change Request:

Attachments: 1. _____
 2. _____
 3. _____

(Permit # if applicable): _____

Remarks: _____

Approved: _____ Disapproved: _____

Secretary

President

Approval Date: _____

SUBMIT FORM IN DUPLICATE

This following form must also accompany your ACR when required:

HOMEOWNER'S ACKNOWLEDGMENT: *I/we understand that:*

Proposed modification(s) must fully comply with the Fairfax County zoning and building codes; also applicable state and national codes. The Greentree Village Community Association (GVCA) has no authority to waive any county, state or national code. I am/we are responsible for obtaining all necessary permits prior to construction.

Construction modification work *shall not* commence until I/we have received written approval from the Architectural Control Committee (ACC) that may take up to thirty (30) days from the day the application was received by GVCA. My/our non-compliance with this provision may require me/us to return our property to its former condition at my/our own expense, including all attorneys' fees and costs incurred by GVCA to enforce this action.

Approval of my/our application is contingent upon all work being completed in a professional manner and in full compliance with the ACC-approved construction modification request. Executed construction modifications that are not in compliance with the ACC-approved request will be removed or repaired at my/our own risk and expense, including any legal fees acquired by GVCA to enforce this action.

The technical liability for the executed modification(s) rests solely with me/us and/or my/our own technical representative(s).

I/we hereby acknowledge that I/we will be solely liable for any and all claims including, without limitation, claim for property damage or personal injury that will result from the requested construction modification(s). I/we hereby indemnify GVCA, the ACC, and the Board of Directors from and against any and all such claims. Moreover, I/we accept all responsibility for maintenance, repair and upkeep of said modifications.

_____ Date: _____

1st Owner Signature

_____ Date: _____

2nd Owner Signature

_____ Date: _____

Architectural Director

_____ Date: _____

Environmental Director

**All Documents Must Accompanying the ACR Form For Approval
Incomplete Request Will Not Be Considered**